

## VOLUNTEER DRIVER POLICY

Thank you for volunteering to drive our students to out-of-school activities.

In order to protect the Thacher children to the maximum extent possible, it is our school policy to review the driving records of all individuals transporting them. We will do this through our insurance agents, Eastern Insurance Group, and ask that you complete the attached “Driving Record Release Authorization” and return it to Joy Tardiff, Office Assistant, at the school.

For the children’s safety, we also require that all volunteers and staff undergo a CORI check prior to driving students. This needs to be done every three years.

Although the school does maintain business auto insurance covering potential liability due to an accident involving any vehicle used on behalf of the school, we do not carry insurance for damages to your car. This policy applies whether the driver is an employee, the driver of a hired vehicle, or a volunteer, regardless of who owns the vehicle. Please also be aware that anyone can be sued and held accountable for real or perceived personal negligence, and should carry adequate liability, uninsured and underinsured motorist, personal injury protection and medical payments limits on their own policies as well. We suggest that you determine appropriate personal liability coverage limits with the guidance of your insurance agent and/or personal attorney. We require all drivers to carry minimum liability limits of \$100,000 per person, \$300,000 per accident on their vehicles. You must provide the school with a copy of your certificate of insurance prior to driving Thacher students.

In summary, to be an approved driver, Thacher needs from you:

1. A current completed CORI check (every three years)
2. A completed Driving Record Release Authorization
3. A copy of your certificate of insurance

Thank you for your cooperation in our efforts to keep the children safe.